

# Welcome to La Loche Community School!

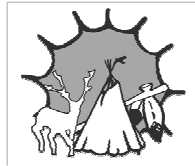
La Loche Community School is a Kindergarten to Grade 12 school which houses approximately 950 students in two buildings. We have a staff of 65 full time teachers and a support staff of over 40 people.

We have two very well equipped buildings with resource centers, a Public Library, gymnasiums, computer rooms, special education areas, a wood shop, a metal shop, an industrial kitchen, an art room, home economics lab, a weight room and community school rooms.

**Administration Team:**  
**Mr. Stephen King, Principal**

**Ducharme Building (K-6)**

Ms. Anita Fraser, Assistant Principal  
Mrs. Donna Janvier, Vice-Principal  
Bag Service # 4  
La Loche, SK  
S0M 1G0  
Telephone: (306) 822-2024  
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**Dene Building (7-12)**

Miss Phyllis Longobardi, Assistant Principal  
Mr. Ralph Klyne, Vice-Principal  
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**Vision of the NLSD # 113 and La Loche Community School**

All stakeholders commit to student learning in a safe, healthy, inviting environment that is respectful of language and culture, by sharing the responsibility of teaching and learning that promotes education, lifelong learning, wellness, and the pursuit of success.

**Mission of the NLSD # 113 and La Loche Community School**

We are committed to:

- Improving learning outcomes in math, reading, writing, and science;
- Improving outcomes for First Nations and Metis students;
- Improving social skills; and
- Improving student transitions within the Pre-K to 12 and through to post-secondary education and/or employment.

**Belief of La Loche Community School**

“Together we will dream, believe, strive and succeed.”

**This planner belongs to:**

Name: \_\_\_\_\_ HR: \_\_\_\_\_

**General Expectations:**

Students are expected to conduct themselves in such a way that each student contributes to a school atmosphere that is conducive to learning, safety, good health, and happiness. Each student must take it upon himself or herself to work within the goals and rules of the school.

**Expectations for Staff and Students:**

1. Attend regularly.
2. Work while you are here.
3. Respect the buildings and the people in them

**School Norms**

1. Staff and students use manners.
2. Staff and students wear indoor shoes.
3. Staff and students remove hats, bandanas, gang paraphernalia and store them in a locker or appropriate location when in the building.
4. Staff and students do not use tobacco products, illicit drugs, or alcohol in the school or on the grounds.
5. Staff and students do not bring soft drinks or junk food to the school unless special permission is granted by the school administration.
6. Staff and students do not chew gum in the Ducharme Building. Gum chewing is allowed in the Dene Building but is not be seen or heard..
7. Staff and students do not use personal music players in the classrooms.
8. Staff and students do not disrupt class activities with electronic devices such as cell phones, video games or the intercom.

**Effective Schools:**

La Loche Community School believes that to educate all students fully five things must be expected:

1. Students will be expected to learn basic skills.
2. All students will be expected to set goals and aspirations and work towards achieving them.
3. Staff will set high expectations and help students reach their goals.
4. Teachers will be expected to keep an orderly classroom with good control of students.
5. Parents/guardians will be expected to be involved in the education of their children and committed to working with their children to reach goals.

Our aim is to provide a warm, positive, well-disciplined, safe environment in which your child may grow and learn.

We hope that you will work closely with us in providing a quality education for your child.

**Accidents:**

Should students be hurt at school they will be checked by a teacher and, if necessary, taken to the hospital. Parents will be telephoned or visited concerning the accident. The staff member who first reported it will file an accident report form in the office.

**Art Festival:**

The arts - drama, dance, music, and art – are required subject matter in provincial schools. In an attempt to offer our students exposure to all strands, we host an annual Arts Festival in both buildings. The Arts Festival is usually timed to happen the day before Easter break.

**Attendance:**

Students are expected to go to school everyday because each day's work counts toward the final report. When students have to be away from school, parents are asked to let the school know by telephone or by sending a note when the student returns to school. Parents are asked to call the school if the bus their child was to catch does not run.

*Note to parents: The 2010 school year is an altered year. It has been made clear to the administration that if attendance does not improve, it may be the last time the community is given this option. If you favour, the altered year and wish to see it continue, please do whatever you can to ensure that the young people are coming to school. (Thanks, SPK)*

**Behavior:**

Students are expected to demonstrate positive behavior and to conduct themselves in a manner that demonstrates mutual respect and cooperation. Good behavior allows for all individuals to feel secure and safe.

**Bicycles:**

When a bicycle is brought to school, it is strongly recommended that it be locked up. Students are expected to walk their bicycles on the school grounds. Lost or stolen bicycles are not the responsibility of La Loche Community School.

**Buses:**

Northern Lights School Division #113 provides school bus service for students living in Other Village, Spokane, Seattle, Ghost Town, Poplar Point, Black Point, Mile 4, and Bear Creek.

A winter bus route is usually obtained for town students who live more than one kilometer from the Dene building during the winter (November to the end of February).

**Classroom Rights:**

I have a right to be happy and treated with kindness in this room. This means that no one will laugh at me or hurt my feelings on purpose.

I have a right to be myself in this room. This means that no one will treat me unfairly because I am black or white, fat or thin, tall or short, a boy or a girl.

I have a right to be safe in this room. This means no one will hit me, kick me, push me, or hurt me.

I have a right to be heard in this room. This means that no one will yell, scream, shout, or make loud noises.

I have a right to learn about myself in this room. This means that I will be free to express my feelings and opinions without being interrupted or punished.

I will remember to use common sense and courtesy. I will treat others as I expect to be treated.

**Computers/Internet:**

Both buildings have well-equipped computer labs.

Students are encouraged to become technologically literate and they will be exposed to the Internet from time to time. Because there is a possibility that students may access inappropriate information on the Internet, students must be supervised when using computers. Students who abuse the Internet will be denied access to the school's computers.

Members of the community who wish to use computers are welcome to approach administration about possible times. The Dave O'Hara Community Library also has computers that the public can get access to during public library times.

**Communication:**

It is the wish of the staff of La Loche Community School to involve parents in the education of their sons and daughters. This is done in several ways:

1. **Report Card Days:** the parents/ guardians are asked to visit the school to pick up their students report cards and express any concerns they may have regarding their students.
2. **Open House:** we will invite the public to the school to join us in celebrations of student successes.
3. **Home Visits:** the staff will try to visit every home during the first part of the school year. The Support Workers may also do home visits if issues need to be brought to the home.
4. **Letters home:** parents/guardians will be informed of discipline issues through the mail. Teachers are also encouraged to send letters home with their students.
5. **The media:** school newsletters are compiled and sent home with students, CHPN television's community bulletin board is regularly asked to carry messages to the public, both buildings post announcements on

radio programs on CHPN and at times on MBC Radio. School calendars and Parent Notices are also sent out.

6. **Open door:** We invite parents and guardians to visit the school. If you would like to visit a classroom or speak to a staff member, please check in with the office and we will make arrangements.

**Daily Routines:**

**Bell Schedules**

<b>Ducharme Building (K -6)</b>		
Regular Day		
Period		Minutes
1	9:00 - 9:45	45
2	9:45 - 10:25	40
	Recess	
3	10:40 - 11:20	40
4	11:20 - 12:00	40
	<b>Lunch</b>	
5	1:00 - 1:40	40
6	1:40 - 2:20	40
	Recess	
7	2:35 - 3:15	40
8	3:15 - 4:00	45

<b>Dene Building (7 - 12)</b>			<b>Dene Building (7 - 12)</b>		
Regular Day			Special Day		
Period	Option 2	Minutes	Period	Option 2	Minutes
1	8:55 - 9:55	60	1	8:55 - 9:55	60
	Class change			Class change	
2	10:00 - 11:00	60	2	10:00 - 11:00	60
	Class change			Class change	
3	11:05 - 12:05	60	3	11:05 - 12:05	60
	<b>Lunch</b>			<b>Lunch</b>	
4	1:05 - 2:20	75	4	1:05 - 2:00	55
	Class change			Class change	
5	2:25 - 3:35	75	5	2:05 - 3:00	55
Recess	3:35 - 3:50			Class change	
			6	3:00 - 3:50	50

Because the Dene Building has longer classes in the afternoon than in the morning and they have to offer same amount of class time for each subject, they will be following a different schedule each week. It will be as follows:

- Schedule 1: Period 1, 2, 3, 4, and 5
- Schedule 2: Period 2, 3, 4, 5, and 1
- Schedule 3: Period 3, 4, 5, 1, and 2
- Schedule 4: Period 4, 5, 1, 2, and 3
- Schedule 5: Period 5, 1, 2, 3, and 4

**Dene Culture:**

La Loche Community School uses Dene cultural material in many parts of the school program. Ideas from the history and culture of the Dene are used to teach lesson topics as permitted by the school system.

Cultural open houses, Elders speaking to students, buying of books about native people and the teaching of cultural skills are all part of a program to bring the students cultural background to the school.

Dene language is currently taught K to 10.

Our school runs effective cultural camps and activities which continue to enhance Dene language and culture.

**Dress Code:**

Students are expected to come to school dressed in a clean, neat, and tidy way. Outside clothing (including outdoor shoes, coats, and hats) are not worn in school.

Students are required to wear indoor shoes for in-school activities. Outdoor shoes can be stored in closets in the classrooms at the Ducharme building or in the student’s lockers at the Dene building. The school is not responsible for lost or stolen shoes.

Students are also expected to come to school dressed appropriately for the weather conditions.

Students who wear inappropriate clothing (t-shirts with vulgar expressions or clothes that are too revealing) will be asked to cover up the offense, turn a shirt inside out, or to go home and change.

**Extra-Curricular Activities:**

The school has many clubs and sports teams for students. Participation in these activities is strongly encouraged as involvement in positive activities is good for students and contributes to the overall well being of the school. Below is a sample of some of the activities your child can become involved in:

Volleyball	Cross Country Running	Badminton	Track & Field
Basketball	Skiing	Student Dene Council	
Hockey	Drama	Archery	
Wrestling	Newsletter	Graduation	
Soccer	Website	Class trip Fundraising	

**Fire Drills:**

Fire drills are carried out each year. At the beginning of the year, teachers explain what to do in the event of a fire and how to get out of the school in a safe and orderly manner. Clear escape routes are posted in all classrooms. The school is required to have six fire drills a year.

**Funerals:**

Students who wish to attend a funeral must have a note or telephone call to the school from their parents/guardian allowing them to be excused from school.

**Graduation:**

To graduate a student must have 24 credits including English A10, English B10, Native Studies 10, Science 10, Math 10, Wellness 10, English 20, Math 20, a 20 level science, a 20 level social studies, English A30, English B30, and Native Studies 30. Students planning to go to university or college will need to look carefully at their course selection to make sure they meet the post secondary program requirements. Parents and students need to take advantage of opportunities to meet with the Career Transition Advisor and Administration when considering course selections.

La Loche Community School strives to ensure that only “True Grads” participate in the Grade 12 Graduation Ceremony. This means that Grade 12 students who do not get all their required credits will not be given the graduation ceremony. The ceremony is scheduled after exams and reports cards have been completed.

**Guidance:**

An important job of all teachers is to help students in their daily living. It is as important for students to be happy and confident as it is for students to get high marks.

One of the goals of La Loche Community School is to have students say, “Yes, I can” rather than, “No, I can’t” when a challenge is presented.

As well as help from classroom teachers, students meet with administrators during the school year. The purpose of these meetings is to get to know the students better, to help them through their year at school, and to learn more about their needs and wants.

There are two Career Transition Advisors at the Dene Building and a School Social Worker at the Ducharme Building. Albertine Piche and Florence Janvier are Support Workers at the Dene Building while Bernice Park-Campbell, Bibianna King and Elaine Janvier work out of the Ducharme Building. Trudy Klein is the Social Worker.

**Gymnasiums:**

Each building has a full sized gymnasium. Each student from Kindergarten to grade 9 is enrolled in physical education classes where basic physical skills and the rules of some sports are taught. Students in Grades 10 to 12 are required to get one physical education credit to graduate.

These classes promote sportsmanship, cooperation, and physical conditioning. It should be noted that students from Grades 6 to 12 are required to have gym attire (shoes, and a change of clothes).

The gyms are heavily booked with extra-curricular activities including some events that invite the public to participate.

**Health Care:**

The school has a dental clinic in the Ducharme building and there are efforts underway to establish a clinic in the Dene Building. A Dental therapist and dental technician call individual students to the clinic once a year.

The public health nurses also visit the buildings regularly to educate students on health issues and to check for good health. The Dene Building now has a Public Health office for the use of Public Health agencies when they visit the school.

Students need to bring their health card numbers to the school when they register; this information only has to be provided once.

**Homework:**

“Homework is related to student achievement. Students who do their homework – and do it well – function more effectively in the classroom. In addition, they do better on tests. It is no secret that the more time students spend on homework, the better they do in school. Homework is definitely linked to school success.”

Therefore, students will be regularly asked to take homework that is to be completed for class the next day. If students do their homework at the same time and same place every evening, it becomes a routine and, thus, easier for parents to supervise.. If your child is not bringing home homework, please contact your child's teacher to discuss the problem.

### **In Motion Program**

The La Loche Community School is an "In Motion" school that advocates that people get 30 minutes of exercise five days a week. Furthermore, Log books are available to help individuals keep track of their progress and incentives such as T-Shirts and water bottles will be distributed.

### **In School Suspension (ISS) – Ducharme Building:**

Teachers handle almost all student behavior problems in their classrooms. The I.S.S. room is used only for serious situations. While in the room, students are counseled about proper behavior, responsibility, and change. Parents are contacted quickly when their student is sent to the I.S.S. room.

### **Junk Food:**

The school believes in working with the whole child. Therefore, we do not encourage the consumption of junk food. We advocate selling healthier snacks and will not sell junk food during the school day. We ask that students do not bring candy, pop, or chips to school, as they are not allowed during regular school hours.

### **Kindergarten:**

Kindergarten students are registered each year during May. To facilitate proper registration with Saskatchewan Learning all students need to bring their Birth Certificate and Saskatchewan Health Card. Kindergarten students attend school either in the morning (9:00 to 12:00) or in the afternoon (1:00 to 4:00). They are only required to stay for a full day on special event days such as the Art festival and the track and field day. Parents who can assist the teachers are more than welcome.

### **Lates:**

Doors at the Dene Building will be locked at 9:10 am and 1:10 pm. This is to limit the number of interruptions students make when entering their classes late. Parents/Guardians are to call if their child is going to be late. Chronic lates will require a meeting with parents.

### **Libraries:**

The libraries are important places in the two buildings. They contain over 35,000 books as well as videos and cassettes. Teachers at the Ducharme Building bring their students to the Dave O'Hara Community Library twice during the six-day rotation. The students use the libraries for a variety of reasons including research for school reports and for reading material.

The library in the Ducharme Building is called the Dave O'Hara Community Library as it doubles as the community's public library. The library is open four evenings a week and patrons can also use it during the afternoons. The public library is part of the provincial library system and the public can access library materials from anywhere in the province through PNLs in La Ronge. The Dave O'Hara Community Librarians can help you access these resources. The Dene Building library is open from 8:30 am to 4:30 pm Monday to Friday.

**Literacy Program:**

Over the course of the 1999-2000 school year, educational partners met several times to discuss an approach for a literacy program for the La Loche Community School. It was recognized that the majority of resources and effort must be put into the most crucial years of reading attainment. These years are kindergarten to grade 3.

The La Loche literacy program promotes a balanced approach, which also includes "phonemic awareness". This means that students learn the sounds of letters and letter combinations before they learn to read words. Through an approach called "Animated Literacy", students will learn these sounds through many activities.

Parents must read with their children to motivate students. Students will be expected to take books home and read with their parents. Enthusiasm for books generates enthusiasm for reading. The Dave O'Hara Community Library promotes the Literacy program by selling books to students and the school runs literacy carnivals annually to provide families easy access to quality literature. Parents are encouraged to take advantage of the library and the book sales.

All students are assessed to determine their reading level and are provided individualized reading instruction through the guided reading program. Students are recognized through reading achievement awards at assemblies.

In the years to come, the literacy program will be evaluated and required changes will be made to it. However, the key to a successful literacy program lies in the advocacy of reading by all the partners and cooperation in the goal of teaching students to read.

**Locks and Lockers:**

Students in the Dene Building are required to move from class to class and therefore are strongly encouraged to purchase a combination lock from the school for \$7.00 in order that they have a secure place to store their personal belongings. The students will be assigned a locker by the school.

The caretaker will cut off unauthorized locks. The school reserves the right to conduct locker searches when necessary. **Students are asked not to share their combinations, as the school is not responsible for lost or stolen property.** Students need to have their lockers cleaned out on the assigned day for locker clean up as the contents will be disposed of to ready the lockers for use the following year.

**Lost and Found:**

A container to hold lost articles such as clothes or books are kept in the main offices in each building. If your child loses something, encourage them to look in the lost and found boxes. You can help us prevent the loss of property by marking your child's books or clothing with their names.

**Non-Violent Crisis Intervention**

Non-Violent Crisis Intervention is a safe, non-harmful behaviour management system. In each building we have established a team of trained staff members who will respond in case of an emergency situation. The team's role is to handle literally, any crisis with minimal anxiety and maximum security.

The safety of all individuals within the building is our prime focus.

**Open House:**

Open houses will be held at various times throughout the school year. Classes prepare special programs and displays. In addition, yearly events such as carnivals, the Christmas Concert, report card days, Meet the Staff Night, Arts Festival, Science Fair and track and field day are held for the public. The public is also welcome to attend sporting events such as volleyball tournaments

Parents and interested community members are encouraged to attend as often as possible.

**Pictures:**

Pictures are taken each fall. The school collects payment for picture packages in advance for the photographer. If you are not satisfied with the first package, the photographer returns after Christmas to do retakes. Usually, during the re-take day, the Photographer also offers to do family pictures and Graduation pictures.

**Programs:**

La Loche Community School is a public school that follows the provincial curriculum. The **Elementary program** (kindergarten to grade 5) focuses on basic skills and self-concept. Teachers work on these areas during their instruction in the following subjects:

Language Arts	Health	Dene
Mathematics	Phys.Ed.	Arts Education
Social Studies	Computers	Science

The **Middle Years program** (grade 6 to 9) includes the following classes:

Language Arts	Mathematics	Home Economics*
Guidance	Health	Woods*
Phys. Ed.	Social Studies	Metals*
Science	Computers	<i>*Dene Building only</i>
Fine Arts	Career Guidance	
Dene	Art	

The middle years program is delivered in a variety of ways. We have some students who are working on the regular curriculum and others that are modified to meet the needs of the second language learners who struggle with English.

More information on the specifics of the middle years program will be sent home to the parents with students in the middle years.

The **High School Program** is made up of four streams:

Regular program – courses developed by Saskatchewan Education and the same province wide.

Regular program with Modified classes – made up of courses that have been modified at the local level as well as regular program courses.

Alternate program – made up almost entirely of locally developed programming. The main thrust of this program is to teach life skills.

Life Skills (9-12) – Students are taught life skills. When students attend for 135 days they are considered to have completed one year of four

Course outlines are given to students in grades 10, 11, or 12 and will be available through the school website: at: [www.nlsd113.org/dene](http://www.nlsd113.org/dene)

**Property Damage:**

When students intentionally damage or lose school property, they will be expected to pay for the item or replace the property. The same rule works if the property belongs to other people at the school. These types of incidents could lead to further disciplinary action.

**Report Cards:**

A student's marks are based on work done every day in school. It includes tests, examinations, reports, homework assignments, attendance, and attitude. Coming to school every day is, therefore, very important at La Loche Community School.

The school year is divided into four quarters. Report cards are given to parents four times a year (November, January, April, June) Parent-teacher interviews are scheduled at this time. It is very important that parents make other arrangements to see their child's teacher if they are unable to attend the designated report card days.

**School Cleanliness:**

School cleanliness is not only the job of the caretakers. It is everyone's job. Students are expected to keep their classroom(s) and hallways clean by picking up after themselves, cleaning up in general, and telling others to do the same.

Students should also keep the school grounds clean by throwing their trash into the garbage cans that are on the school grounds.

**School Closures:**

COLD WEATHER – the school does not close because of cold weather. The bus drivers decide if it is safe to travel with students (at minus 35 degrees Celsius the decision is to stay home). Parents decide if they want their children walking to school or riding a bus in cold or stormy weather. Parents may also choose to drive their children themselves. If parents decide to keep their student at home, the parent should inform the school with a phone call or note.

MECHANICAL FAILURE – if there is a mechanical failure, such as a lack of running water or a power outage, the school will be closed after a 15 minute wait and a confirmation that the utility will not be restored quickly. The buses are expected to be at the school before students are dismissed. After the students have left the buildings, staff is expected to meet administration in the staff room.

In the event that there is a power outage before the school day starts the following procedure will be followed:  
-One designated Administrator will be at each building by 8:40 am or 12:40 pm in case students arrive at school.  
-If the power has not been restored by 9:15 am or 1:15 pm classes will be cancelled for students.  
-Staff are expected to arrive at work within 30 minutes of the resumption of power regardless of whether classes have been cancelled or not.

**School Supplies/Fees:**

It is very important that parents purchase supplies for their students prior to the beginning of the school year and as needed during the school year. Both buildings publish their school supply list on CHPN television and complete lists are available from the school secretaries.

**Signing Out:**

Students are not permitted to leave the school without the permission of an in school administrator. A "Sign Out Form" must be completed or they will be considered to be skipping. Students may also provide a note from home or have a parent contact the school by telephone explaining why they need to leave the school early. Adult students (18 and older) may speak on their own behalf.

**Social Skills:**

In order for a child to be successful in school and in society in general, it is very important that he possess desirable social skills. Therefore, every effort is put into teaching children acceptable social behavior. These skills include:

1. Listening
2. Ignoring distractions
3. Accepting consequences
4. Responding to a request by an adult
5. Waiting your turn
6. Asking permission

The Ducharme Building teaches the Second Step Program which focuses on empathy training, anger management, and self-control.

**Special Programming:**

Language development classes, a remedial room, and special education classes are in place at La Loche Community School. Tutors are hired as required according to specific guidelines set out by Northern Lights School Division.

These programs are set up to develop the maturity of students, increase readiness for more advanced work, and reinforce the basic subject and social skills.

**Snuff and stuff:**

Possession or use of alcohol, drugs, harmful substances or tobacco (cigarettes or snuff) is not permitted on school property. The buildings and grounds are alcohol, drug, and tobacco free. Please respect this if you visit the school.

**Telephones:****Ducharme Building**

Calls to students and teachers should be made before or after school, at noon hour, or at recess. There is usually someone in administration that would be able to take a call during the school day.

Students who need to use a phone must ask for permission. Calls should be for important matters only. Arrangements to “stay over” at a friend’s house should be made at home.

**Dene Building**

Parents wishing to speak to a staff member are to make an arrangements to see them through Administration. Because staff are required to be with students, they will not be summoned to the phone during class time; however, office personnel will take messages and put them in staff mailboxes.

Students wishing to use the telephone may do so only prior to classes beginning, between classes, or during the afternoon break. A note must be obtained from a teacher to use the phone at any other time. Any incoming messages for students will be taken and delivered at a convenient time. Students will not be called out of classes for telephone calls unless in an emergency situation.

**Travel:**

Students are encouraged to participate in activities that involve travel. Those activities include such things as class trips, club activities, career education outings, culture camps, and athletic events.

To be eligible to participate in these events, a student must meet academic, attendance, and behavioral requirements. They must have successfully completed the last semester of school.

A student must be attending school on a regular basis, putting a sincere effort into his/her studies (must be passing all classes prior to departure on a planned trip) and display appropriate behavior within the school.

Students who travel with La Loche Community School are expected to be ambassadors of both the school and the town of La Loche. As a result, students who misbehave on trips will be dealt with in the same manner as though they had misbehaved during regular school hours.

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**Northern Lights School Division contact information:**

**Northern Lights School Division #113**

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**La Loche School Community Council**

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